

## M E M O R A N D U M

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TO: **MAYOR AND CITY COUNCIL**  
FROM: **ERIC KING**  
SUBJECT: **WEEKLY REPORT**  
DATE: **FEBRUARY 8, 2019**



CITY OF BEND

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### Upcoming City Council meetings and other events

- February 20, work session at 5:00 p.m., regular meeting at 7:00 p.m. at City Hall in the Council Chambers
- March 6, work session at 5:00 p.m., regular meeting at 7:00 p.m. at City Hall in the Council Chambers
- March 20, work session at 5:00 p.m., regular meeting at 7:00 p.m. at City Hall in the Council Chambers
- April 3, work session at 5:00 p.m., regular meeting at 7:00 p.m. at City Hall in the Council Chambers
- April 17, work session at 5:00 p.m., regular meeting at 7:00 p.m. at City Hall in the Council Chambers

### Council Photos Update from Communications

A big thanks from the Communications Department to the Council for being so relaxed and easy going about your photos. We wanted to make sure you saw what we've posted: [www.bendoregon.gov/citycouncil](http://www.bendoregon.gov/citycouncil)

### Council Assignments

Attached you will find the finalized list of Council assignments to the Advisory Committees and Commissions. Please note your assignment, if dates/times of meeting are not noted on the attached the staff liaison will be in contact with meeting details. Thank you for being a part of this important process.

### Streets & Ops Update from David Abbas

With the anticipated winter weather storm is expected to possibly give us 3-4 inches of snow with the majority of the accumulation Saturday into Sunday. Streets and Ops crews will be applying mag as a pre-treatment to the winter storm today in Priority 1 and 2 routes and known challenging areas. The normal on-call crew is ready for the weekend and additional staff volunteered for overtime if needed. On Call staff will come in at 4 a.m. on Saturday and Sunday and assess conditions. Additional on call staff will be utilized as needed.

The City's full snow and ice removal plan can be found here:

<https://www.bendoregon.gov/government/departments/streets/street-operations/winter>

### Outlook Calendar Users Information from IT

If you've noticed missing appointments, incorrect details, participants missing, and multiple emails on a meeting invite, you're not alone. These issues and many others

have been reported to Microsoft by the City as well as many other organizations. The following information should help with understanding and best practices:

- Each calendar invite is an individual item that when edited will automatically update and send an email to each attendee to reflect properly, this includes adding a new participant to the meeting. Unfortunately, the multiple emails are not something that can be changed.
- Do not modify a meeting you did not organize. If you add a note into the description area for yourself this can result in sync issues if the organizer makes an update to the meeting.
- Always accept or decline the meeting from **the invite on your calendar**. It is important that you do not delete a meeting request from your Inbox until you are sure the meeting has been processed properly. Outlook uses a program called “Sniffer” to add the meeting as tentative to your calendar, once you accept or decline the meeting, the invite email will be deleted for you automatically.
- NEVER forward meeting requests. When you forward a meeting request the attendee list becomes out of date and the tracking fails to work properly. Updates to the meetings are only sent to the original attendees and not the forwarded ones. Please ask the meeting organizer to add your attendee to the invite list.

### **Oregon Office of Economics**

After the City sent Joshua Lehner, Economist for the Oregon Office of Economic Analysis, historical SDCs he compiled all the information in the attached spreadsheet. Joshua noted that if people want to discuss SDCs and affordability, it really is about what happened in the recession and its aftermath, noting this is where the big changes occurred and that in recent years SDCs have increased a bit more slowly than new construction sales prices.

Joshua also wrote the article, [Oregon's Housing Supply](#), in this week's Oregon Economic News, Analysis and Outlook. This article is a follow-up to Joshua testifying on housing supply at the inaugural meeting of the Senate Committee on Housing. He mentions how new construction remains relatively low but the balance between supply and demand is what matters most.

### **BEDAB UPDATE from Ben Hemson**

#### **Juniper Ridge Management Advisory Board Applications**

One of the final actions of the previous City Council was approving a revamped Juniper Ridge Management Advisory Board to follow up on the recommendations that came from BEDAB and your Juniper Ridge Working Group. Applications are now being accepted for the JRMAB at [bendoregon.gov/committees](http://bendoregon.gov/committees).

This group will develop a two-year work plan to address the items raised by BEDAB, ideally completion of their work will coincide with the imminent arrival of expanded sewer service via the North Interceptor. If you know of anyone that may be interested please encourage them to apply, I'm happy to speak with anyone that may have questions as well. Thanks to those of you that have already pointed folks my direction.

## **Parks & Rec System Development Charges**

At your meeting on Monday, BEDAB directed the Advocacy Subcommittee to take a look at the Bend Parks & Rec discussion on System Development Charges for commercial buildings and discuss if (and how) to weigh in to Council on the topic.

You can find background information and upcoming meetings of the Parks Board on the topic at [bendparksandrec.org/sdc](http://bendparksandrec.org/sdc). The City's Affordable Housing Advisory Committee submitted a letter to Council on Wednesday on the topic, I've attached it to this message. After discussion, Council chose to schedule a work session on the issue at an upcoming meeting, this timing will likely align with any feedback from BEDAB in early March.

A reminder, as a Council advisory board BEDAB's role isn't to engage directly with external boards and agencies but to advise the Bend City Council directly. You're of course free to engage on issues as a private citizen. While this discussion isn't necessarily a political campaign or initiative the state has some restrictions around how public employees and unelected public officials, such as appointed BEDAB members, can engage on those topics in their official capacities. You can find the [State's quick reference guide here](#).

## **Bend Growth Survey**

Perhaps you caught the headlines this week announcing that 58% of Bend residents were fed up with growth. The data came from a recent statistically valid survey performed by DHM Research that was commissioned by Hubbell Communications in partnership with the Bend Chamber. The full survey and report goes into far more detail on what it is about growth that is driving concerns and delves into some of the nuance of how to communicate about and address growth related issues. It's worth a read.

You can find the full report at [thinkhubbell.com/bend](http://thinkhubbell.com/bend).

## **BEDAB Council Liaison & Council Goal Setting**

After each election the new City Council develops two-year goals and assigns Council liaisons to various City and external committees, boards, and commissions. Earlier this week, Councilor Chris Piper was named BEDAB's new liaison for 2019 and 2020. A short bio for Councilor Piper isn't up online yet, but you can see his [recent application for the Council vacancy here](#).

## **Attachments**

Council Schedule

Council Assignments

Bend SDCs and Home Prices

Date	City Council / BURA Schedule	Agenda Material Due Dates (Legal/Finance) Final
Feb. 4, 2-6 p.m. and Feb. 5, 9:00-4 p.m.	Council Goal Setting, Mt. Bachelor Village	
February 6	<p>Work Session</p> <ul style="list-style-type: none"> <li>• Council Schedule Requests</li> <li>• Fire risk and mitigation plan</li> <li>• Bike Lane Definition</li> </ul> <p>Regular Meeting</p> <ul style="list-style-type: none"> <li>• Annual Financial Report Presentation by Moss Adams</li> <li>• Public hearing on right of way vacation (Purcell Landing)</li> <li>• Budget Adjustment for Septic to Sewer Project</li> <li>• Update the 5-year CIP for the Water Reclamation fund to include the septic to sewer projection</li> <li>• Contract with Mountain Medical for Occupational Medicine</li> <li>• AMERESCO contract amendment</li> <li>• North Interceptor / Pipe Procurement</li> <li>• Drake lift Station design contract</li> <li>• Type III Comprehensive Plan Map and Zoning Map Change from Standard Density Residential (RS) to Central Business District (CB) for a 0.15-acre portion of a 0.30-acre parcel at 69 NW Newport Avenue</li> <li>• Public hearing and first reading, code changes in preparation for the LEAP IIPA implementation process</li> <li>• Authorize contract for the construction of the Mirror Pond Parking Lot</li> </ul>	January 29 (Jan. 23)
February 20	<p>Work Session</p> <ul style="list-style-type: none"> <li>• Executive Session</li> <li>• Sidewalk exemption criteria</li> </ul> <p>Regular Meeting</p> <ul style="list-style-type: none"> <li>• Slurry Seal Contract</li> <li>• Second reading, code changes in preparation for the LEAP IIPA implementation process</li> </ul>	February 6 (Feb. 12)
March 6	<p>Work Session</p> <ul style="list-style-type: none"> <li>• Update/check in presentation on the Southeast Area Plan</li> <li>• Transportation Public Relations and Strategy Contract</li> </ul> <p>Regular Meeting</p>	

	<ul style="list-style-type: none"> <li>• Contract amendment to include final design for the Solids Handling Project</li> <li>• First reading Small Cell Infrastructure</li> <li>• Pavement Contract</li> <li>• Affordable Housing funding decision</li> <li>•</li> </ul>	
March 20	<p>Work Session</p> <p>Regular Meeting</p> <ul style="list-style-type: none"> <li>• Second reading Small Cell Infrastructure</li> <li>• Hearings Officer's decision on File PZ 18-0429/0430 (Evergreen Apartments next to the Pavilion Ice rink)</li> </ul>	
April 3	<p>Work Session</p> <p>Regular Meeting</p>	
April 17	<p>Work Session, start at 3 p.m.</p> <p>Quarterly Council- Board/Commission check-ins</p> <p>Regular Meeting</p>	
May 1	<p>Work Session</p> <p>Regular Meeting</p>	
May 7, 8 & 9	Budget Committee Meetings	
May 15	<p>Work Session</p> <p>Regular Meeting</p> <ul style="list-style-type: none"> <li>• CDBG funding decisions</li> </ul>	
June 5	<p>Work Session</p> <p>Regular Meeting</p>	
June 19	<p>Work Session</p> <p>Regular Meeting</p>	

Work Session future topics to be scheduled

- Quarterly Council- Board/Commission check-ins (2<sup>nd</sup> meeting January, April, July, October)
- Town Gown Committee Discussion (Jon)
- Opportunity Zones
- BURA scope of work for Feasibility Study (January)
- Airport Master Plan kick off (2019)
- Mural Sign Code (2019)
- Follow-up on Galveston
- Parks IGA and SDCs (before March)
- Phase 2 Ameresco contract
- TID and Tumalo Creek Update
- BEDAB Strategic Plan
- ODOT IGA for 3<sup>rd</sup> Street (Empire to Greenwood)
- Restaurant parking requirements (as part of Code update)
- Regional Solutions (March or April)
- Lines for Life (Chief Porter)
- BURA Meeting (Proposed update to JR URA Plan, Core Area plan update/kick off, staff report on Murphy Xing URA barriers to meeting adopted Financial Analysis)

Regular Agenda future topics to be scheduled

- Public hearing on vacation of Glenwood & Alden
- DEQ loan amendment(s)
- Gateway North Master Plan, Zone Change and TSP amendment PZ 16-0333
- Franchise agreement with a new telecommunications provider
- LEAP City View implementation project housekeeping code changes
- Pacific Power Franchise Agreement
- Pump Station Decommissioning

June 5 won't be televised due to a conflict with graduation.

The Council will not meet on July 3.

<b>City and Regional Committees</b>	<b>Type</b>	<b>Level of Participation</b>	<b>Councilor</b>
<b>Administrative Committees (scheduled as needed)</b>			
<b>Audit Committee</b>	<b>Sub</b>	<b>Low</b>	<b>Bruce, Justin, Gena</b>
<b>Local Contract Review Subcommittee</b>	<b>Sub</b>	<b>Low</b>	<b>Chris, Justin, Barb</b>
<b>Septic to Sewer Application Review Committee</b>	<b>Sub</b>	<b>Low</b>	<b>Barb, Justin</b>
<b>Economic Development and Housing</b>			
<b>Economic Development for Central Oregon (EDCO)</b> 2nd Thursday at 8:30 a.m. 109 NW Greenwood Ave., Suite 102 541-388-3236 Bend Staff Contact: Carolyn Eagan, 541-693-2130	<b>External</b>	<b>Active</b>	<b>Sally</b>
<b>Bend Economic Development Advisory Board</b> First Monday at noon Board Room at City Hall Staff Contact: Ben Hemson, 541-388-5529	<b>City</b>	<b>High</b>	<b>Chris</b>
<b>Affordable Housing Advisory Committee (AHAC)</b> 2nd Wednesday at 3:00 p.m. Board Room, City Hall Staff Contact: Lynne McConnell, 541-388-5514	<b>City</b>	<b>High</b>	<b>Barb, Justin</b>
<b>Central Oregon Intergovernmental Council (COIC)</b> 1st Thursday at 5:30 p.m. Redmond Public Works, 243 E. Antler Ave., Redmond Contact: Laura Skundrick 541-548-9521	<b>External</b>	<b>Active</b>	<b>Bruce Barb (alt)</b>
<b>Regional Solutions Team</b> Bend Staff Contact: Susanna Julber, 541-693-2132	<b>External</b>	<b>Active</b>	<b>Bruce</b>
<b>Downtown Business District Association</b> Staff Contact: Mindy Aisling, 360-393-8992	<b>External</b>	<b>Active</b>	<b>Chris</b>
<b>Redmond Airport Committee</b> 2522 SE Jesse Butler Circle, Redmond 2 <sup>nd</sup> Thursday at 5:30 p.m.	<b>External</b>	<b>Low</b>	<b>Justin</b>

<b>Land Use and Development</b>			
<b>Planning Commission</b> 2nd & 4th Mondays at 5:30 p.m. Dinner @ 5 Staff Contact: Colin Stephens, 541- 693-2119	City	High	Sally (as needed)
<b>Bend Historic Landmarks Commission</b> 3rd Thursday at 5:30 p.m. Council Chambers Staff Contact: Heidi Kennedy, 541-617-4524	City	Active	Chris
<b>Southeast Area Plan Advisory Committee (SEAPAC)</b> Time and location varies Staff Contact: Damian Syrnyk, 541-312-4919 and Allison Platt, 541-322-6394	Ad hoc	High	Justin, Gena (alt)
<b>Urban Renewal Advisory Board (Central Area)</b> 2 <sup>nd</sup> Tuesday at 12:00 p.m. COIC Hawthorne Conference Room Hawthorne Station, 334 NE Hawthorne Ave Staff Contact: Matt Stuart, 541-323-5992	Ad hoc	Active	Barb, Justin (alt)
<b>Natural Resources</b>			
<b>Upper Deschutes Watershed Council</b> 700 NW Hill Street, Bend Staff Contact:	External	Low	Gena, Sally (alt)
<b>Climate Action Steering Committee (CASC)</b> Time and location varies Staff Contact: Cassie Lacy, 541-323-8587	Ad hoc	Active	Gena Bruce
<b>Transportation</b>			
<b>Central Oregon Area Commission on Transportation (COACT)</b> 2nd Thursday of alternating months at 3:00 p.m. Redmond Public Works, 243 E. Antler Ave., Redmond Bend Staff Contact: Nick Arnis, 541-388-5542	City	Active	Barb, Bill (alt)
<b>Metropolitan Planning Organization (MPO) 3 Councilors</b> 3rd Tuesday at noon Deschutes County, DeArmond Room, 1300 NW Wall Bend Staff Contact: Tyler Deke, 541-693-2113	External	Active	Barb, Chris, Justin
<b>Citywide Transportation Advisory Committee (CTAC)</b> Time and location varies Staff Contact: Karen Swirsky, 541-388-5505	Ad hoc	Active	Gena, Sally (alt)



<b>Public Safety</b>			
<b>Local Public Safety Coordinating Committee (LPSCC)</b> 1st Tuesday at 3:30 p.m. Deschutes Co. Commission Office, Allen Room, 1300 NW Wall Bend Staff Contact: Jim Porter, 541-312-7990	<b>External</b>	<b>Low</b>	<b>Justin</b>
<b>Rural Fire Protection Board</b> 2nd Tuesday at 11:30 a.m. Fire Administration, 1212 SW Simpson Committee Contact: Gary Marshall/ Larry Langston 541-322-6310	<b>External</b>	<b>Low</b>	<b>Bill</b>
<b>Other Committees</b>			
<b>Accessibility Advisory Committee (COBAAC)</b> 4th Thursday at 1:00 p.m. Board Room Staff Contact: Karin Morris, 541-693-2141	<b>City - advisory to staff</b>	<b>Active</b>	<b>Bill</b>
<b>Neighborhood Leadership Alliance (NLA)</b> 2 <sup>nd</sup> Tuesday at 4:00 p.m. Council Chambers, City Hall Staff Contact: Joshua Romero, 541-693-2185	<b>City</b>	<b>High</b>	<b>Sally, Bill (alt)</b>
<b>Central Oregon Cities Organization</b> 3rd Monday at 11:30 a.m. Redmond City Hall Bend Staff Contact: Eric King	<b>External</b>	<b>Low</b>	<b>Sally, Bruce (alt)</b>
<b>Neighborhood Associations</b>			
Summit West			<b>Bill</b>
Boyd Acres			<b>Gena</b>
Old Bend			<b>Chris</b>
Century West			<b>Sally</b>
Old Farm			<b>Justin</b>
River West			<b>Bill</b>
Awbrey Butte			<b>Bruce</b>
Larkspur			<b>Justin</b>
South West			<b>Chris</b>
Orchard District			<b>Gena</b>
Mountain View			<b>Barb</b>
Southern Crossing			<b>Barb</b>
South East			<b>Bruce</b>

**Type**

City = City Board or Commission chartered in Code- Liaison Role

Sub = Council Subcommittee (only Councilors involved)

Ad hoc = temporary committee appointed by Council

State = State requirement

External = Organization outside of City structure- City Representation

**Level of Participation**

High = highly active requires 5-10 hrs/mo.

Active = requires 0-5 hrs/mo.

Low = meets as needed (not more than once per month)

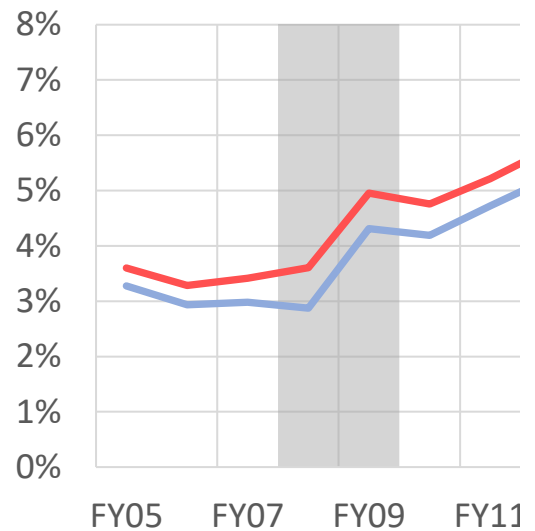
	Recession	Sales Price		System Development Charges					Total
		Average	Median	Water	Sewer	Parks	Transportation		
FY05 FY2005	0%	\$ 295,133	\$ 268,496	\$ 2,356	\$1,098	\$ 3,064	\$ 3,145	\$ 9,663	
FY2006	0%	\$ 367,797	\$ 328,625	\$ 2,772	\$1,330	\$ 3,199	\$ 3,493	\$ 10,794	
FY07 FY2007	0%	\$ 433,439	\$ 377,919	\$ 3,385	\$1,973	\$ 3,340	\$ 4,217	\$ 12,915	
FY2008	10%	\$ 467,669	\$ 373,012	\$ 3,496	\$ 2,038	\$ 3,550	\$ 4,356	\$ 13,440	
FY09 FY2009	10%	\$ 352,179	\$ 306,514	\$ 4,449	\$ 2,800	\$ 3,507	\$ 4,434	\$ 15,190	
FY2010	0%	\$ 366,581	\$ 323,173	\$ 4,520	\$ 2,840	\$ 3,507	\$ 4,500	\$ 15,367	
FY11 FY2011	0%	\$ 336,143	\$ 304,745	\$ 4,520	\$ 2,840	\$ 4,024	\$ 4,500	\$ 15,884	
FY2012	0%	\$ 310,068	\$ 281,423	\$ 4,520	\$ 2,840	\$ 4,382	\$ 4,490	\$ 16,232	
FY13 FY2013	0%	\$ 311,486	\$ 271,213	\$ 4,520	\$ 2,840	\$ 5,050	\$ 4,576	\$ 16,986	
FY2014	0%	\$ 349,617	\$ 293,947	\$ 4,624	\$ 2,905	\$ 5,782	\$ 4,681	\$ 17,992	
FY15 FY2015	0%	\$ 364,918	\$ 313,254	\$ 4,753	\$ 2,986	\$ 6,013	\$ 4,812	\$ 18,564	
FY2016	0%	\$ 404,386	\$ 347,301	\$ 4,868	\$ 3,699	\$ 6,476	\$ 4,928	\$ 19,971	
FY17 FY2017	0%	\$ 456,284	\$ 388,486	\$ 5,034	\$ 4,489	\$ 6,889	\$ 5,096	\$ 21,508	
FY2018	0%	\$ 496,059	\$ 412,436	\$ 5,220	\$ 4,655	\$ 7,358	\$ 5,285	\$ 22,518	
FY19 FY2019	0%	\$ 538,960	\$ 450,222	\$ 5,377	\$ 4,795	\$ 7,949	\$ 6,800	\$ 24,921	

\$ 8,084 \$ 9,004

Source: Central Oregon Association of Realtors, City of Bend

## SDCs Have an Imp

Single Family System Deve  
New Construction **Med**



Share of Average			Share of Median		
Total	Parks	City	Total	Parks	City
3.3%	1.0%	2.2%	3.6%	1.1%	2.5%
2.9%	0.9%	2.1%	3.3%	1.0%	2.3%
3.0%	0.8%	2.2%	3.4%	0.9%	2.5%
2.9%	0.8%	2.1%	3.6%	1.0%	2.7%
4.3%	1.0%	3.3%	5.0%	1.1%	3.8%
4.2%	1.0%	3.2%	4.8%	1.1%	3.7%
4.7%	1.2%	3.5%	5.2%	1.3%	3.9%
5.2%	1.4%	3.8%	5.8%	1.6%	4.2%
5.5%	1.6%	3.8%	6.3%	1.9%	4.4%
5.1%	1.7%	3.5%	6.1%	2.0%	4.2%
5.1%	1.6%	3.4%	5.9%	1.9%	4.0%
4.9%	1.6%	3.3%	5.8%	1.9%	3.9%
4.7%	1.5%	3.2%	5.5%	1.8%	3.8%
4.5%	1.5%	3.1%	5.5%	1.8%	3.7%
4.6%	1.5%	3.1%	5.5%	1.8%	3.8%

## Impact on Affordability

Development Charges as Share of Median and Average Sale Price

